



## MSNA Annual General Meeting Minutes

<b>Date:</b>	Friday 21 <sup>st</sup> August 2020
<b>Time:</b>	1pm EST
<b>Place:</b>	Virtually via Zoom due to COVID19

<b>Attendees:</b>	As per attendee list
<b>Apologies:</b>	Listed below
<b>Proxies:</b>	Nil

Item	Description
1	<p><b>Welcome and Introductions - President</b></p> <p>Thank you to all members for taking the time to attend this virtual AGM. Due to the global pandemic, MSNA has been forced to join the new world of technology and we appreciate your support as we navigate this space for the first time as an organisation.</p>
2	<p><b>Apologies:</b> Sharon Barlow, Linda Mekhael, Marie Toubia, Sue Hopkins, Bridie Phillips, Rachel McLay-Barnes, Lisa Grech, Helen McCarl, Katie Ercan, June Mattner, Johanna Walters, Anna Green, Jodie Haartsen</p>
3	<p><b>Review of actions from previous annual general meeting – Nil</b></p>
4	<p><b>Acceptance of minutes of previous annual general meeting</b></p> <p><i>Proposed resolution: That the minutes of the 2019 annual general meeting be accepted.</i></p> <p><b>Moved:</b> Imogen <b>Seconded:</b> Tim <b>Passed</b></p>
	<p><b>Acceptance of annual report</b></p> <p><i>Proposed resolution: That the annual report tabled at the annual general meeting be accepted.</i></p> <p><b>Moved:</b> KJ Lazarus <b>Seconded:</b> Jane Bridgman <b>Passed</b></p>
5	<p><b>Results of Executive Position Nominations</b></p> <p>No nominations were received. The Exec will continue in their roles for the next 12 months. Belinda highlighted that she is keen to step down after an extra year in the role and any expressions of interest were encouraged.</p>
6	<p><b>Results of State Delegate Nominations</b></p> <p>No nominations or changes to the State Delegate positions for the next 12 months.</p>

7	<p><b>President Report</b></p> <p><b>As per Annual Report – further details provided to members on request</b></p> <p>Belinda highlighted that Susan Agland would be stepping down as Chair of the IT Sub-committee and thanked Susan for all her hard work in driving the progress of our new website as well as other IT &amp; Comms projects. An invitation to other MSNA members was extended for those who might be interested in considering being involved with IT next year as further support is needed for ongoing project expansions.</p> <p>An Innovation and/or Research Award in lieu of the previous OCTMSN award was announced based on previous discussions and feedback from the membership. Members were told that they will receive a survey monkey in the near future for input into the decision around the type of award preferred.</p>
8	<p><b>Treasurer report</b></p> <p><b>As per Annual Report – further details provided to members on request</b></p> <p>Melanie reminded members that renewal of registration is now due and is now in line with the financial year. 71 members currently down from last year but understandable with no conference this year.</p> <p>The financial report was distributed to the AGM attendees with an opportunity to seek clarification. No concerns were raised by the AGM attendees.</p>
9	<p><b>Acceptance of financial statements</b></p> <p><i>Proposed resolution: That the financial statements tabled at the annual general meeting be accepted.</i></p> <p><b>Moved:</b> Michael  <b>Seconded:</b> Meena  <b>Passed</b></p>
10	<p><b>Web &amp; Communications Sub-committee - Susan</b></p> <p><b>As per Annual Report – further details provided to members on request</b></p> <p><b>Key points:</b> Big thanks to Jess &amp; Louise for all their input and hard work this year on developing projects. Changes in the last year have been massive and amazing!</p>

	<p>The committee would still love more help. Jess happy to informally mentor anyone interested. More hands make light work and any support would be appreciated.</p> <p>Money available for IT program grants – if any ideas around this please send an email to <a href="mailto:info@msnainc.org.au">info@msnainc.org.au</a></p>
11	<p><b>Education Sub-committee – Imogen</b></p> <p><b>As per Annual Report – further details provided to members on request</b></p> <p><b>Key points:</b> Thanks to amazing s/c for their support – all working so hard. Putting a webinar program together has been a key focus this year. Aiming for monthly live webinars. Third occurring on 1<sup>st</sup> September. Will work with the website team in future.</p> <p>List of journals on website for members not available after investigation due to legal and copyright issues. Education /Research platform on website have links – check them out. MS Pro now available for training and education.</p> <p>MSNICB exam will be online going forward so not needed to be completed at conference in future. Therese has been supporting the extensive planning around this from an international perspective.</p>
12	<p><b>IOMSN report – Therese</b></p> <p><b>As per Annual Report – further details provided to members on request</b></p> <p><b>Key points:</b> Susan Agland taking over this role in Sept 2020. Therese stated that she will miss the role after 10 years as it has been an amazing experience.</p> <p>MSNICB exam going online. Will need to be done at a specific centre. 'Guidelines for MS Learning' will be available via the website to assist with resources to prepare for the exam. A good document for new MS Nurses.</p>
	<p><b>Research Sub-committee report – Therese</b></p> <p><b>As per Annual Report – further details provided to members on request</b></p>

	<p><b>Key points:</b>  Wonderful progress from this sub-committee this year!  Research webinars from Eliza in New York are being planned. Will liaise with Education s/c to arrange logistics around programming.</p> <p>Buddy mentorship program in planning phase.</p>
13	<p><b>Highlights from State Delegate reports: (refer to Annual Report document for individual State details - further details provided to members on request)</b></p> <p><b>MSWA</b></p> <p>MS Nurses have all had a change of contract in WA in past 12 months. No MS specific nurses anymore due to change in business model as a result of NDIS. Now titled MSWA Liaison Nurses and have to take on other neurological conditions. Still involved with MS patients and have MS Clinics but title changes. 5-year plan takes MS cohort to 50/50. Great MS Nurses have resigned as a result of this move which has been sad from a work culture perspective.</p>
14	<p><b>Conference 2021:</b></p> <p>Be around same time next year in Perth as was planned for 2020. Held our deposit over of \$1500 for the same venue at Esplanade Hotel in Freemantle. Some of the agenda is already being adapted into webinar format for access this year.</p> <p>A significant amount of planning has already been done for the program, so hoping we can go ahead next year.</p>
15	<p><b>Questions to Executive:</b></p> <p>MSSN Survey was raised, highlighting the need for this to be driven further, including a patient service experience. WA could potentially be a focus – they were a part of the patient survey last time. Belinda has met with Sue Shapland and Deirdre from MSA to discuss the landscape and requirements for this.</p> <p>It was suggested going forward that the MSNA Research s/c be responsible for initiating research that promotes MS Nursing in Australasia, thereby taking a proactive approach in increasing the MS Nurse profile and collaborating with MSRA and MSA as required. To be further discussed with the Chair of the committee.</p>

	<b>Meeting close – 2pm</b>
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<b>Minute taker:</b>	Emma Christian (Secretary)
<b>Date:</b>	22/8/20